



**CITY OF MONROE**  
**ENERGY SERVICES DEPARTMENT**  
**OPERATIONS CENTER**  
**2201 Walkup Avenue - 28110**  
P.O. Box 69, Monroe, NC 28111-0069  
PHONE 704.282.4600 • FAX 704.283.6492

The following information is necessary to be filled out to determine service requirements.

Customer Name: \_\_\_\_\_  
Customer Address \_\_\_\_\_

**Electric Service**

- New Connected Loads: (kilowatts)
  - Lights interior \_\_\_\_\_
  - Lights exterior \_\_\_\_\_
  - Water Heating \_\_\_\_\_
  - Space Heating \_\_\_\_\_
  - Air Conditioning \_\_\_\_\_
  - Receptacles \_\_\_\_\_
  - Motors: A) Total HP \_\_\_\_\_  
B) Largest HP \_\_\_\_\_
  - Food Service \_\_\_\_\_
  - Other \_\_\_\_\_
- Size of Service in Amps \_\_\_\_\_ Wire size and wires per phase \_\_\_\_\_
- Voltage Requirements: Volts \_\_\_\_\_, Phase \_\_\_\_\_, Wires \_\_\_\_\_
- Estimated KW Demand \_\_\_\_\_
- Electrical Contractor \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**Natural Gas Service**

- New Connected Loads: (BTU)
  - Water Heating \_\_\_\_\_
  - Other \_\_\_\_\_
  - Space Heating \_\_\_\_\_
- Delivery Gas Pressure Required: 7" WC, 2 PSI, 5 PSI. Other \_\_\_\_\_
- Total BTU Load \_\_\_\_\_
- Appliances In Use and BTU loads
  - Furnace \_\_\_\_\_
  - Gas Pack \_\_\_\_\_
  - Water Heater \_\_\_\_\_
  - Range \_\_\_\_\_
  - Dryer \_\_\_\_\_
  - Logs \_\_\_\_\_
  - Gas Light \_\_\_\_\_
  - Gas Grill \_\_\_\_\_
- Mechanical Contractor \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**Requestors Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

\*\*Any changes in the electrical/gas load that necessitate reordering of equipment by the City of Monroe will result in additional charges, and/or may result in an extended delivery date for service. If further data is required, please indicate above with an "\*" the necessary person to contact.

When this form is completed, please sign and return to the City of Monroe, Energy Services Department, and attention Design Engineering Manager.