

## How can I report a suspected violation to the City?

Suspected violations should be reported to Code Enforcement Division of the Planning Department by calling (704) 282-5770.

## Can I remain anonymous when registering a complaint?

Yes. The City of Monroe does not require that you provide any personal identifying information when registering your complaint. It should be noted that any information provided to the department, including names, phone numbers, or email addresses, are subject to the Public Record Laws of the State of North Carolina and must be provided to anyone who requests the information. If you wish to remain completely anonymous when making your complaint, do not provide any of this information when registering the complaint.

## Other Responsibilities of Monroe Code Enforcement.

- **Parking on grass**

-Vehicles must be parked in an approved parking area that consists of pavement, concrete, or existing gravel. Vehicles are prohibited from being parked on unapproved parking surfaces such as lawns and sidewalks.

- **Minimum Housing**

-All housing must be maintained in a safe and sanitary condition.

## What do I do if I received a notice of violation from Code Enforcement?

If you have any questions about what is required of you to achieve compliance contact the officer assigned to your case. The officer's name is listed at the bottom of the notice you received. The goal of Code Enforcement is to provide a clean, healthy and safe environment for those who live and work in the City of Monroe. The City recognizes that this goal is most effectively achieved through the education of and cooperation with the citizens of Monroe.

### Code Enforcement Contacts:

Robert Rushing  
Code Enforcement Officer II  
(704) 282-4522  
rrushing@monroenc.org

David Maw  
Code Enforcement Officer  
(704) 282-4523  
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Code Enforcement Officer  
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# Code Enforcement Division

## Public Health Nuisances



Planning & Development Department  
300 W. Crowell Street  
Monroe, NC 28111-0069  
Telephone: 704-282-4520

## What do Code Enforcement Officers do?

- The City of Monroe Code Enforcement Division is responsible for preserving the quality and value of public and private property by eliminating nuisances that threaten the life, health, and safety of the public.

### What's a public health nuisance?

- A public health nuisance is any condition declared by the City Council to pose a threat to the public's health or safety.

### Nuisances Enforced by Code Enforcement.

- Accumulation of solid waste, litter, dead animals, unsecured appliances, building materials, etc. on property which provide refuge or sustenance for rats, mice, snakes, pests or other vermin or which cause or threaten to cause a fire hazard or the accumulation of stagnant water.
- Accumulation of scattered or cast litter so that it may be carried or deposited upon any street, sidewalk, alley, body of water, sewer, parkway, lot, public property or private property.
- Accumulation of material that creates a littered condition, such as, but not limited to: lawn furniture which is not in good condition and designed for outdoor use on porches or patios, appliances, machinery, white goods, building materials, automotive parts, tires, fencing, swing sets, trampolines, above-ground pools or any other items which are in a wholly or partially rusted, wrecked, junked, dismantled, or inoperative condition and which are not completely enclosed within a storage building.

## Nuisances Continued...



- Any upholstered furniture that is not enclosed in a weather tight building.
- Any grass, weeds and overgrown vegetation that exceed 12 inches in height.
- Fire wood that is not neatly stacked and free from excessively rotted wood, and that may harbor rats, mice, snakes, pests or other vermin.
- Accumulation of fallen trees, dead trees, sections of tree trunks, limbs or brush resulting from timber cutting, tree trimming or removal operations that becomes or threatens to become a fire hazard, harboring rats, mice, snakes, pests, or other vermin, or poses a danger to public health except on parcels of land that are heavily wooded.



## How does the Code Enforcement Process Work?

Action on a specific violation may be initiated by a citizen complaint to the City or by observation of a city employee.

- Complaint is received.
- Code Enforcement Officer conducts initial investigation and determines whether or not there is a violation of the City of Monroe Code of Ordinances or other applicable regulation.
- Code Enforcement Officer notifies the property owner/tenant that a violation exists and the appropriate action required to correct the violation; this is done through voluntary compliance.
- Code Enforcement Officer notifies the complainant of action taken (if any).
- If the violation is not corrected within specified time, a Notice of Violation is issued to the tenant/property owner.
- Should the violation still fail to be corrected, the City may abate the violation and pursue legal action to recoup the costs incurred.

During the enforcement process the City makes every effort to work with the tenant/property owner who is in violation to establish a successful compliance plan. The goal of Code Enforcement is to achieve voluntary compliance with the effected code. When compliance has been met to the satisfaction of the ordinance, the case is closed.